



THE TALLAHASSEE

*Bach Parley*

STRING ACADEMY

## **Information & Policies for Students**

### **Faculty**

Valerie Arsenault, violin & viola

Zlatina Staykova, cello

Megan Sahely, violin & viola

William Sahely, ukulele

### **Tuition, Fees, Online invoicing and payments:**

We are now accepting online payments! Starting in the Fall 2018 semester, every family will receive an invoice via email that can be paid online through secure ACH bank draft.

- Please see the **Tuition and Fees** document on the website for current semester lesson rates
- An annual registration fee of **\$35** is due with the first tuition payment.  
(For new students throughout the year, the registration fee is prorated: \$20 to begin between January 1 to March 31, \$10 between April 1 to July 30, and \$35 between August 1 to December 31.)
- Scholarships are available for qualifying students.
- Music books, supplies, and instruments are not covered by tuition.
- Payments are **due within 10 days of your invoice date.**
- A **\$10 late fee** is automatically applied to invoices after 10 days.
- If payment is not made by the end of the month, the student will be suspended until the payment is received.
- There is a \$20 fee for insufficient funds.

Invoices are sent by email, and payment is due within 10 days of the invoice date **even if lessons are missed by the student or rescheduled by the teacher.**

**The best payment option is to use our secure ACH bank draft directly through the invoice we email to you.**

Cash or check (made out to “Tallahassee Bach Parley”) will still be accepted.

If you pay by check and miss a lesson during the invoice time, please mail your check to Bach Parley String Academy, c/o St John’s Episcopal Church, 211 N Monroe St, Tallahassee, FL 32301. Please mail your check so that it will be **received within 10 days** of the invoice date.

**Fall** lesson tuition is payable in **one full semester payment** or divided into **four equal installments** (August/September combined, October, November, and December).

**Spring** lesson tuition is payable in **one full semester payment** or divided into **five equal installments** (January, February, March, April and May).

**Summer** tuition is “à la carte” according to the number of lessons scheduled with your teacher.

## **Location**

Lessons are held at St. John's Episcopal Church, located at 211 North Monroe Street. Students should enter the church through the Calhoun Street entrance and go upstairs to the Elementary Sunday School rooms. Parking is available at the St. John's Bookstore and along Call and Calhoun Streets. (See detailed directions on separate map.)

## **Private Instruction**

The Bach Parley String Academy offers lessons for 30, 45, or 60 minute sessions for students wishing to study the violin, viola, cello or ukulele. The lesson time and length will be mutually agreed upon by the student (or parents) and the teacher. Our faculty are professional musicians who hold advanced degrees in music and perform regularly in the Tallahassee area and beyond. Students may request a specific teacher at registration.

## **Group and Master Classes, Outreach Performances**

Master classes are open to the public. Students enrolled in private lessons will be able to attend group classes and ensembles. At the discretion of their teacher, students will be invited to perform in community Outreach Performances. Please let us know if you prefer we not include your child's picture in publications, newsletters, etc.

## **Attendance**

Students are expected to attend all lessons. No make-up lessons will be given for a lesson missed by the student. Lessons missed by the teacher will be either rescheduled or refunded.

## **Lesson Preparation**

Students should be prepared for lessons and practice at home in accordance with their teacher's instructions. Teachers generally expect daily practice, and young students should practice with parental supervision.

## **Expectation of Parents/Guardians**

Parents are encouraged to attend lessons and help their child with daily practice.

Parents of young students are expected to observe lessons.

For older students, if parents and siblings want to wait outside the classrooms, they can wait in the chairs in hallway outside each teaching room, downstairs by the Calhoun Street entrance, downstairs in **Graham Lounge** (with air conditioning, comfy chairs and sofa, and fast WiFi, password: **saintjohnwifi**), or in the playground and/or Eve's Garden.

Information & Policies as of 6/29/2019 All policies are subject to change as needed.

**[bpstringacademy@gmail.com](mailto:bpstringacademy@gmail.com)**